

## **Online Course:**

## How to sign up for Workplace Sexual Harassment





# **Step 1.** Go to https://www.edurisklearning.org and click on "Register Now"

### Welcome to the EduRisk Learning Portal!

#### Login to EduRisk

Please login using your EduRisk Learning Portal credentials. Please note login credentials for ue.org and edurisksolutions.org are not applicable. First-time visitors, please use the registration process at the right to get started.

User Name	
Password	
	Login
	Keep me logged in
	Forgot your login name?
	Forgot your password?

#### New Users, Ready to Get Started?

If this is your first visit to the EduRisk Learning Portal, please create an account by clicking the "Register Now" button below. Note that you will need the *Institution Code* provided by your school, college, or university to register.

How to register for our site:

- Check our System Requirements to ensure that your browser is compatible with our system.
- Once you have finished registering you will receive a temporary password by email.

**Register Now** 

#### Need Help?

Please call 301-830-4587 or Chat or Email



Step 2.



Please enter the following information to register.

#### Registration

	* = required field	Step 2.
User name:		Complete the
	(It is recommended that you use your institution email address as your user name) Passwords should be at least 8 characters long, not contain any spaces, and contain each of the	fields. SCA's
* Password:	following : letters; digits; and special characters such as !@#\$%^&*()+=[]:;?<>,.? 1	institutioncode
* Confirm Password:		4203-SC37-
* First name:		XY12
* Last name:		
* Email:		YOU MUST
* Institution Code:	4203-SC37-XY12	CHOOSE
* Role:	Staff •	STAFF
	Need help? Please see our role guide.	(If you copy and
* Department:	Academic Affairs 🔹	
* Describe your position:	Adjunct/Part-Time Faculty	paste, there can be no additional spaces
Employee ID:		before/after hyphen
Student ID:		or after the last
Other:		number)



# WORKPLACE TRAINING

#### Your Campus Solution for Workplace Learning

Welcome to your home for learning programs that reflect real experiences at colleges and universities.

Explore our programs below.



### Step 3. Click on Workplace Harassment "get started"





## WORKPLACE HARASSMENT PREVENTION

These courses will help you recognize and prevent unlawful harassment and retaliation as they occur in educational settings. You will have multiple opportunities to check your mastery of key concepts.



Explore our programs below »



### You're ready to take a course! (Click on the Workplace Harassment Fundamentals)