SCA Output Log

Complete one for each project and category of work.

# Summary of Required Information

Project start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project end date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of SCA members and leaders: \_\_\_\_\_\_\_\_\_\_\_\_\_

*To complete the following, see “Possible Categories & Subcategories” for available choices:*

Select the category that best fits the intended outcome of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Select the subcategory that best fits: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total # completed: \_\_\_\_\_\_\_\_\_ Unit of measurement:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Select the best description for the overall reason for the project’s completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Daily Log

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| --- | --- | --- | --- | --- | --- | --- |
| Date | Amount Complete |  | Date | Amount Complete |  | **Instructions:**   * Use the accompanying page “Possible Categories & Subcategories” to choose ONE category, ONE subcategory that fits what you did, and ONE reason that best explains why you did it * Note the required unit of measurement for the category. * Use the daily log (left) to record how much you completed during each day of project work. Be sure to use the correct measurement units. * Make notes in the description. * After the project is complete, add up how much you did and record on the “Total # completed” line above. * **Use this document to enter your accomplishment directly into an Output Log in MySCA.** |
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| Subtotal |  |  | Subtotal |  |  |

# Description

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| Use this space to describe more details about your work accomplishment: Where was it? (Which park, trail, forest, etc.) What was the specific type of work? What is better off or made possible as a result? What was a highlight? |

Possible Categories & Subcategories

* For each project, choose ONE category & ONE subcategory that fit what you did
* Then choose ONE reason that best explains why you did it

Note: To be counted, total work accomplished in the category must be collected and reported using the required measurement units.

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| **Certifications**  ***Unit: # certifications***   * CPR * First Aid * Leave No Trace * Wilderness First Aid * Wilderness First Responder * Wildland Fire (Red Card) * Chainsaw * Defensive Driving * Herbicide Application * Off-road driving/ATV * Operational Leadership * Certified Interpretive Guide * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Collecting Data**  ***Unit: none***   * Animals * Artifacts or cultural resources * GIS * Land, wetland, or water * Visitor use (e.g. campsites, trails, visitor counts, etc.) * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Education & Outreach to People**  ***Unit: # people***   * Interpretation * Tabling at a community events * Teaching lessons to youth * Visitor center contacts or roving * Media or communications (such as video, photography, website, social media) * Writing curriculum or developing education programs * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Gardening and Landscaping**  ***Unit: # varies***   * Planting trees (# trees) * Planting vegetation (not trees)   (# plugs)   * Watering, mulching, or maintaining plants (# sq. ft.) * Urban/community gardening (# of urban/community gardens)   **Improving Land or Wetland**  ***Unit: # acres***   * Prescribed burns and fire prep * Removing invasive species * Trash clearing and removing structures * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Improving Shore/Waterway**  ***Unit: # feet***   * Removing invasive species * Trash clearing and removing structures * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Improving Trail**  ***Unit of measurement: # feet***   * Improving existing trail (including all trail structures) * Building new trail * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | **Leading volunteers in service**  ***Unit: # volunteers***   * Leading volunteers (do NOT include SCA members)   \*Remember to create a separate output log for the actual work completed with the volunteers.  **Preserving Historic and Visitor Use Buildings**  ***Unit: # buildings***   * Preserving historic buildings * Maintaining visitor use structures * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Other**  ***Unit (describe unit of measurement)***   * Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_   **Best description for the overall reason for the project’s completion (pick one):**   * Habitat restoration * Coastal & marine restoration * Climate change & resiliency * Endangered & threatened species * Water conservation * Wildfire mitigation * Food systems * Cultural preservation * Historic preservation * Energy * Business sustainability * Recreation & visitor access * Building conservation awareness * Equal access to nature |