SCA Output Log

Complete one for each project and category of work.

# Summary of Required Information

Project start date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Project end date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total number of SCA members and leaders: \_\_\_\_\_\_\_\_\_\_\_\_\_

*To complete the following, see “Possible Categories & Subcategories” for available choices:*

Select the category that best fits the intended outcome of the project: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Select the subcategory that best fits: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Total # completed: \_\_\_\_\_\_\_\_\_ Unit of measurement:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Select the best description for the overall reason for the project’s completion: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

# Daily Log

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Date | Amount Complete |  | Date | Amount Complete |  | **Instructions:*** Use the accompanying page “Possible Categories & Subcategories” to choose ONE category, ONE subcategory that fits what you did, and ONE reason that best explains why you did it
* Note the required unit of measurement for the category.
* Use the daily log (left) to record how much you completed during each day of project work. Be sure to use the correct measurement units.
* Make notes in the description.
* After the project is complete, add up how much you did and record on the “Total # completed” line above.
* **Use this document to enter your accomplishment directly into an Output Log in MySCA.**
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| Subtotal |  |  | Subtotal |  |  |

# Description

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| --- |
| Use this space to describe more details about your work accomplishment: Where was it? (Which park, trail, forest, etc.) What was the specific type of work? What is better off or made possible as a result? What was a highlight? |

Possible Categories & Subcategories

* For each project, choose ONE category & ONE subcategory that fit what you did
* Then choose ONE reason that best explains why you did it

Note: To be counted, total work accomplished in the category must be collected and reported using the required measurement units.

|  |  |  |
| --- | --- | --- |
| **Certifications** ***Unit: # certifications**** CPR
* First Aid
* Leave No Trace
* Wilderness First Aid
* Wilderness First Responder
* Wildland Fire (Red Card)
* Chainsaw
* Defensive Driving
* Herbicide Application
* Off-road driving/ATV
* Operational Leadership
* Certified Interpretive Guide
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Collecting Data** ***Unit: none**** Animals
* Artifacts or cultural resources
* GIS
* Land, wetland, or water
* Visitor use (e.g. campsites, trails, visitor counts, etc.)
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Education & Outreach to People** ***Unit: # people**** Interpretation
* Tabling at a community events
* Teaching lessons to youth
* Visitor center contacts or roving
* Media or communications (such as video, photography, website, social media)
* Writing curriculum or developing education programs
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | **Gardening and Landscaping*****Unit: # varies**** Planting trees (# trees)
* Planting vegetation (not trees)

(# plugs)* Watering, mulching, or maintaining plants (# sq. ft.)
* Urban/community gardening (# of urban/community gardens)

**Improving Land or Wetland*****Unit: # acres**** Prescribed burns and fire prep
* Removing invasive species
* Trash clearing and removing structures
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Improving Shore/Waterway*****Unit: # feet**** Removing invasive species
* Trash clearing and removing structures
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Improving Trail** ***Unit of measurement: # feet**** Improving existing trail (including all trail structures)
* Building new trail
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
 | **Leading volunteers in service*****Unit: # volunteers**** Leading volunteers (do NOT include SCA members)

\*Remember to create a separate output log for the actual work completed with the volunteers.**Preserving Historic and Visitor Use Buildings** ***Unit: # buildings**** Preserving historic buildings
* Maintaining visitor use structures
* Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Other*****Unit (describe unit of measurement)**** Other: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Best description for the overall reason for the project’s completion (pick one):*** Habitat restoration
* Coastal & marine restoration
* Climate change & resiliency
* Endangered & threatened species
* Water conservation
* Wildfire mitigation
* Food systems
* Cultural preservation
* Historic preservation
* Energy
* Business sustainability
* Recreation & visitor access
* Building conservation awareness
* Equal access to nature
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